

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2023 WITH SUPLLENENTARY ANNEXES INFORMATION TABLES

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CONTENTS

INDEPENDENT AUDITOR'S REPORT

ANNEX 1: ACCOUNTING POLICY AND PRINCIPLES

AUDITOR'S SPECIAL REPORT

ANNEX 2: INFORMATION TABLES: Tables 1-15, Detail of centralized Classes of Accounts

ANNEX 3: Statement of activities for the year ended 31st December 2023 (Income Statement)

ANNEX 4: Balance sheet as at 31st December, 2023

ANNEX 4A: Table of Fixed Assets

ANNEX 4B: Table of Accumulated Depreciation

NOTES TO THE FINANCIAL STATEMENTS

ANNEX 5: MANAGEMENT LETTER



ABA INTERNATIONAL CONSULTANCY

(ABICCY)

SEMINAR FACILITATOR: FINANCIAL MANAGEMENT, UK / COBAC / OHADA

TUITION PROVIDER: ACCA / CAT

PREPARATION OF ANNUAL ACCOUNTS AND AUDITING P.O. BOX 402 BUEA, SOUTHWEST PROVINCE. CAMEROON ACCA 10965 10~AFFILIATE & MEMBER: SENIOR PARTNER

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Our Ref: ABICCY/HSFAN/ABC2022/2023/02

Date: 15/02/2024

INDEPENDENT AUDITOR'S REPORT

Hope Spring for All Nations (HSFAN)

PO BOX 540 Buea, Southwest

Website: https://hsfan.org/

We have audited the accompanying balance sheet of HSFAN as at 31st December 2023, Income statement, accounting records and books of account for the year ended. These financial statements are the responsibility of the organization's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with the generally accepted auditing standards of OHADA (Harmonization of Business Law in Africa). These standards require that we plan the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amount and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of HSFAN as of 31st December 2023 and the results of its operations and its supplementary annexes for the year just ended in conformity with national standards

ACCOUNTING POLICY AND PRINCIPLES

2.0 **ACCOUNTING POLICIES:**

- 2.1 The following are the principal accounting policies used in the preparation of the financial statements during the period under audit.
- 2.1 Accounting Basis: The financial statements for the period under review were prepared on a historic cost basis. The preparations and classification of the items in these statements are consistent with those of the previous years and with the books of accounts.
- 3.0 Consistency: The preparation and classification of items in the financial statements were the same from one period to the other.
- 4.0 Going Concern: The accounts were prepared with the assumption that the entity will Continue in operational existence for the next foreseeable future.
- 5.0 Foreign Currency Transaction: Transactions and balances which were received in foreign currency were translated in the financial statements at the rate ruling at the date of the transactions which were 550FCFA per UDS.

AUDITORS' SPECIAL REPORT

Following our appointment by your organization for the purpose of auditing the accounts of HSFAN for the period ended December 31st, 2023, and pursuant to the provisions of the Act. N° 5-82- UDEAC-324 of December 18, 1982, and Article 440 of the Uniform Act relating to commercial companies and economic interest groups, we have the honor to present to you our Special Report on the agreements provided for under Article 438 of the said Uniform Act which are subject to authorization.

Article 438 requires that all agreements between the organization and its directors, general manager or assistant general manager should be subject to prior authorization of the Board of Directors. Article 439 however states that authorization shall not be necessary where the agreements concern ordinary transactions concluded under normal conditions.

Under Article 440, the Director or Management concerned with the agreement is bound to inform the Board of Directors as soon as he becomes aware of an agreement subject to authorization. The chairman of the Board of Directors must inform the External Auditors of such agreements within one month of their being authorized.

We have not been informed of any agreement subject to authorization entered into during the financial period ended December 31st, 2023, by your organization and any of its directors and/or managers, or by your organization and another enterprise of which any of the Directors and/or managers is owner, Partner in name, Manager or Director.

FINANCIAL STATEMENTS

CONTRIBUTIONS AND SUBVENTIONS (INCOME)

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
ACCTS			AMOUNT IN
NO.		2023	USD
102100	Individual Members Contributions	9,400,000	17,091
141403	Other Revenue	16,500,000	30,000
	TOTALS	25,900,000	47,091

COLUMN 4 The value in foreign currency (USD) at the exchange rate of XAF 550 / USD \$ 1

EXPENDITURES SPREAD SHEET

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5	COLUMN 6	COLUMN 7
ACCOUNT NUMBER	ACCOUNTS NAME	FUNCTION & ADM	RESEARCH TRAINING & DEVELOP.		TOTAL XAF	TOTAL USD
6042	Fuel		350,000		350,000	636
6044	Field supplies	200,000	700,000	35,000	935,000	1,700
6045	Consumable materials	240,000	600,000	475,000	1,315,000	2,391
6047	Office Supplies	255,000	225,000	300,000	780,000	1,418
6051	Water	5,678	34,578		40,256	73
6052	Electricity	30,780			30,780	56
6056	Loose office tools				-	-
6181	Transport and displacement	100,000	650,000	435,558	1,185,558	2,156
6183	Administrative Transport	125,000	45,800	240,000	410,800	747
6222	Office rents	600,000			600,000	1,091
6228	Rent and Rental expenses	90,000		150,000	240,000	436
6248	Other Repairs	250,000	80,000	45,000	375,000	682
6261	Insurance				-	-
6265	Genenral office documentation	1,400,000	80,000	400,000	1,880,000	3,418
6272	Catalogue, Publicity, Prints	100,000	150,000		250,000	455
6277	Seminars, Conferences, Meetings	1,000,000	250,000	50,000	1,300,000	2,364
6281	Office Telephone	150,000			150,000	273
6288	Other communications- CAMTEL	150,000	25,000	-	175,000	318
6318	Bank charges	350,417			350,417	637
6324	Professional fees	350,000	1,200,000		1,550,000	2,818
6328	Miscellaneous Expenses	135,000	70,000	240,000	445,000	809
6383	Receptions	850,000	275,000	160,000	1,285,000	2,336
6384	Mission expense	1,450,000	950,000		2,400,000	4,364
6462	Taxes	30,000			30,000	55
6581	Administrative Allowances	550,000	40,000		590,000	1,073
6611	Personnel expenses	7,320,000	250,000		7,570,000	13,764
6684	Medicals	50,000	500,000		550,000	1,000
		15,781,875	6,475,378	2,530,558	24,787,811	45,069

COLUMN 7 NOTE

The value in foreign currency (USD) at the exchange rate of XAF 550 / USD \$ 1

ANNEX 3 STATEMENT OF INCOME AND EXPENDITURE FOR THE YEAR ENDED 31ST DECEMBER 2023

a/c		PERIOD 2023	PERIOD 2022
no.	REVENUE (ANNEX 4)	XAF	XAF
7182	Grants and subventions	9,400,000	
7710	Other Revenue	16,500,000	
	Total revenue	25,900,000	0
	Expenses (ANNEX 3)		
6000	Purchases	3,451,036	
6100	Transport	2,241,358	
6200	External services A	4,970,000	
6300	External services B	6,030,417	
6400	Rates and Taxes	351,000	
6500	Miscellaneous expenses	590,000	
6600	Personnel expenses	8,120,000	
6700	Financial expenses	0	0
6800	Depreciation	35,500	
6900	Provision	50,000	
	Total expenses	25,839,311	0
	OPERATING SURPLUS / (DEFICIT) BEFORE DEPRECIATION	146,189	0
	OPERATING SURPLUS / (DEFICIT)AFTER DEPRECIATION	60,689	0

ANNEX 4

BALANCE SHEET FOR THE YEAR ENDED 31st DECEMBER 2023

	DECENIDER			Г	
A/C NO.	ASSETS	COST	DEPR	2023 BOOK VALUE	2022 NET BOOK VALUE
	NON-CURRENT ASSETS				
2010	Formation expenses	0	0	0	
2210	Building	0	0	0	
2310	Fixtures and Fittings	0	0	0	
2422	Field equipment	0	0	0	
2423	Communication equipment	0	0	0	
2424	Computer Equipment	130,000	13,000	143,000	
2425	Office Furniture	225,000	22,500	247,500	
2426	Transport Equipment	0	0	0	
	ADVANCES AND PAYMENT ON FIXED ASSETS	0		0	
	Total (I)	355,000	35,500	390,500	0
	CURRENT ASSETS				
4582	International org. subvention receivable	0		0	
4700	National grants and other supports	2,946,069		2,946,069	
4760	Prepaid expenses			0	
4781	Assets conversion difference			0	
5211	Cash at bank	98,189		98,189	
5711	Cash in hand	392,500		392,500	
	Total (II)			3,436,758	
	TOTAL ASSETS (I+II)			3,827,258	0
	CAPITAL AND LIABILITIES				
1022	Contribution			3,500,000	
1200	Balance brought forward (+ or -)			76,569	
1300	Net cash surplus for the period			250,689	
4286	Personnel accrued expenses				
4486	State accrued expenses				
4582	International org. subvention payable				
4700	Sundry creditors				
4791	Liability conversion difference				
	TOTAL LIABILITIES			3,827,258	0

TABLE OF FIXED ASSETS (ANNEX 4A)

	Α		В			С	D=A+B-C
ITEMS	Cost at the Beginning of the Period	New assets Bought During the Period	Used assets Bought During the Period	Revaluation During the Period	Fixed assets Written off	Transfer Between assets	Cost at the Ending of the Period
DEFERRED CHARGES							0
Formation expenses and expenses to be spread	0						0
Debentures Redemption Premium							0
	0	0	0	0	0	0	0
INTANGIBLE ASSETS							
Research and Development expenses	0						0
Patent, Licenses, Software and Copyrights							0
Goodwill							0
Other intangible assets							0
	0	0	0	0	0	0	0
TANGIBLE ASSETS							
Land	0						0
Buildings	0						0
Fixtures and Fittings							0
Field equipment	0	0					0
Communication equipment	0	0					0
Computer Equipment	130,000	0					130,000
Office Furniture	225,000	0					225,000
Transport Equipment	0	0					0
• •	355,000	0	0	0	0	0	355,000
ADVANCES AND PAYMENT ON FIXED ASSETS	0						0
FINANCIAL ASSETS							0
Share Certificates	0						0
other financial assets							0
	0	0	0	0	0	0	0

GENERAL TOTAL	355,000	0	0	0	0	0	355,000

TABLE OF DEPRECIATIONS (ANNEX 4B)

		triono (zumi	, , , , , , , , , , , , , , , , , , ,		
		Α	В	С	D=A+B-C
ITEMS		Beginning Accumulated depreciation	Depreciation expense for the period	Depreciation written off	Ending Accumulated depreciation
DEFERRED CHARGES			0		
Formation expenses and expenses to be spread	10%	0	0		0
Debentures Redemption Premium			0		
TOTAL		0	0		0
INTANGIBLE ASSETS					
Research and Development expenses		0	0	0	0
Patent, Licenses, Software and Copyrights		0	0	0	0
Goodwill		0	0		0
Other intangible assets		0	0		0
TOTAL (I)		0	0	0	0
TANGIBLE ASSETS					0
Land				0	0
Building	10%	0	0	0	0
Fixtures and Fittings	10%	0	0	0	0
Field equipment	10%	0	0	0	0
Communication equipment	5%	0	0		0
Computer Equipment	10%	0	13,000		10,000
Office Furniture	10%	0	22,500		35,000
Transport Equipment	10%	0	0		0
TOTAL (II)		0	35,500	0	35,500
TOTAL (I+II)		0	35,500	0	35,500

NOTES TO THE FINANCIAL STATEMENTS

TABLE 1

						IAPELI			
	ACCOUNT: 60 (except 603) : PURCHASES								
		TOTAL							
A/C NO.	HEADING NAME	CAMEROON	CEMAC	OHADA	NON - OHADA				
6041	Consumable materials	1,315,000				1,315,000			
6042	Conbustible materials	350,000				350,000			
6043	Maintenance supplies					0			
6044	Workshop and factory supplies	935,000				935,000			
6046	Warehouse supplies					0			
6047	Office Supplies	780,000				780,000			
6051	Water	40,256				40,256			
6052	Electricity	30,780				30,780			
6053	Other Energies								
6056	Small Office Loose Tools								
	TOTAL	3,451,036	0	0	0	3,451,036			

	ACCOUNT: 61 TRANSPORTS								
		Transport	expenses incurr	ed in Cameroo	n	TOTAL			
A/C NO.	HEADING NAME	CAR	PLANE	SHIP	TRAIN				
6181	Transport and Displacements	1,185,558				1,185,558			
6182	Intra- Field Transport					0			
6183	Administrative Transport		410,800			410,800			
	TOTAL	1,185,558	1,055,800	0	0	2,241,358			

TABLEL 3

	ACCOUNT: 62 External Services A							
		ACCOUNT: 62 External Se	ervices A			TOTAL		
				FOREIGN				
A/C NO.	HEADING NAME	CAMEROON	CEMAC	OHADA	NON-OHADA			
6222	Office rents	600,000				600,000		
6228	Rents and Rental expenses	240,000				240,000		
6248	Repairs and Maintenance	375,000				375,000		
6251	Multi-risk Insurance	0				0		
6265	General Documentation	1,880,000				1,880,000		
6266	Technical Documentation					0		
6271	Announcements					0		
6272	Publicity	250,000				250,000		
6277	Seminars, Conferences and Meeting	1,300,000				1,300,000		
6281	Telephone	150,000				150,000		
6288	Another telecom. Fees - Internet	175,000				175,000		
	TOTAL	4,970,000	0	0	0	4,970,000		

	ACCOUNT: 63 External S	ervices B	
		FOREIGN	TOTAL

			CEMAC	OHADA	NON-OHADA	
A/C NO.	HEADING NAME	CAMEROON				
6318	Bank charges	350,417				350,417
6324	Professional expenses	1,550,000				1,550,000
6325	Legal Fees					0
6328	Sundry expenses - Allowance	445,000				445,000
6330	Personnel training	0				0
6383	Reception - Feeding	1,285,000				1,285,000
6384	Missions - Hotel	2,400,000				2,400,000
	TOTAL	6,030,417	0	0	0	6,030,417

TABLE 5

Detail	s of amounts paid to third	parties: Accounts 62, 63 and 66		-
Name of Beneficiaries	Address	Nature of remuneration	Tax Number	Amount
CAMTEL	BUEA	Internet		175,000
MTN	BUEA	Calls		150,000
TOTAL				325,000

	Beneficiaries of rents paid: Account 62								
	Name and Address of Beneficiaries	Case	PERIOD		Receipt No.	Amount			
		LEASE	1/1/2023	31/12/2023					
	TOTAL					600,000			
		ACCOUNT: 64 Rate	es and Taxes						
			0	THER PAYMEN	TS	TOTAL			
A/C NO.	HEADING NAME	AMOUNT PAID TO SATE	INT. ORG	OVERSEAS	OTHERS				
6412	Patent, License and other taxes								

6478	<u> </u>			
6472	Penalty on indirect taxes			
6471	Penalty on direct taxes			
6464	Windscreen license			
6463	Vehicle taxes			
6462	Stamps duties	9,000		9,0
6461	Registration fees	342,000		342,0
6418	Other direct and indirect taxes			
6413	Employer land bank contribution			

TABLE 8

		ACCOUNT: 65 Miscella	neous Expenses			
				FOREIGN		TOTAL
	HEADING NAME	CAMEROON	CEMAC	OHADA	NON-OHADA	
6511	Losses on receivables					0
6515	Others					0
6581	Allowances and other administrative fees					0
6582	Gift	0				0
	TOTAL		0	0	0	590,000

	TAE	BLE OF PERSONNEL EXP	PENSES ACCOL	JNT: 66		
			FOREIGN			TOTAL
A/C NO.	HEADING NAME	CAMEROON	CEMAC	OHADA	NON-OHADA	
	Management					0
	Senior Technicians and middle management					0
	Technicians, Agents and Skilled employees	7,570,000				7,570,000
PERM.	Employees, workers, Jobbers and apprentices					0

Seasonal personnel			0
ocasonal personnel			U

	Transport Indemnities and Accommodation					0
	Other social contributions	550,000				550,000
	Other social contributions; taxable adv in kind					0
	Feeding					0
	Water, Electricity, Gas					0
	Accommodation					0
	Vehicle					0
	Domestic Servant					0
	other taxable advantages					0
	Other non-taxable advantages in kind					0
	Professional dressing, medicaments					0
	Transport on leave					0
	Medical treatment and others					0
	Non-ventilated sundry					0
	TOTAL	8,120,000	0	0	0	8,120,000
		ACCOUNT 68: PROVIS				
				CHARGEABLES		TOTAL
A/C NO.	HEADING NAME	AMOUNT CHARGEABLE	INT. ORG	OVERSEAS	OTHERS	
6811	Depreciation on deferred charges	0				0
6812	Depreciation on intangible assets					0
6813	Depreciation on tangible assets	625,000				625,000
	TOTAL	625,000	0	0	0	625,000

	ACCOUNT 69: PROVISON EXPENSES								
		AMOUNT PAYABLE TO	PAYMENT			TOTAL			
A/C NO.	HEADING NAME	STATE	INT. ORG	OVERSEAS	OTHERS				
6911	Provision for risks and charges	0				0			

6913	Provision for wages taxes	50,000				50,000
	TOTAL	50,000	0	0	0	50,000

TABLE 13

	ACCOUNT 7100: FUNDING SOURCES								
				RECEIPTS	TOTAL				
A/C NO.	HEADING NAME	CAMEROON	INT. ORG	OVERSEAS	OTHERS				
7180	States and Public Collectivities	0	0			0			
7182	International Organizations	9,400,000				9,400,000			
7183	Other third Parties		16,500,000			16,500,000			
	TOTAL	9,400,000	16,500,000	0	0	25,900,000			

		ACCOUNT 24: TANGIBL	E FIXED ASSETS	S		
			MOVEME	NNTS FOR THE	E PERIOD	TOTAL
A/C NO.	HEADING NAME	OPENING BALANCE	ACQUISITION	DISPOSAL	TRANSFER	
2420	Formation expenses	0				0
2421	Building	0				0
2422	Field equipment	0	0			0
2423	Communication equipment	0	0			0
2424	Computer Equipment (Laptop)	130,000	0			130,000
2425	Office Furniture	225,000	0			225,000
2426	Transport Equipment		0			0
	TOTAL	355,000	0	0	0	355,000
	ACCOUNT 28: AC	 CCUMULATED DEPRECIA	TION OF TANGI	BLE FIXED AS	SETS	
			MOVEME	NNTS FOR THE	E PERIOD	TOTAL
A/C NO.	HEADING NAME	OPENING BALANCE	INCREASE	DECREASE	WRITTEN	
					BACK	
2820	Formation expenses	0	0			0
2821	Building	0	0			0
2822	Field equipment	0	0			0
2823	Communication equipment	0	0			0

2824	Computer Equipment (Laptop)	0	13,000			13,000
2825	Office Furniture	0	22,500			22,500
2826	Transport Equipment	0	0			0
	TOTAL	0	35,500	0	0	35,500

MANAGEMENT LETTER

CURRENT PERIOD (2022) FINDINGS

No.	Audit Area	Audit Observation	Audit Cause	Audit Risk	Risk Severity	Audit Recommendation	Management. Comments
1	Staff	We emphasized on a serious training of the staff due to the growth rate observed.	Resources	This may lead to inability for the organization to function well.	Medium	We recommend that the organization should do all to allocate more funds for this purpose	Noted with satisfaction with promise to act on this whenever funds are available.
2	Insufficient justification of expenses	During our review of expenditures, we noted the absence of invoices on the supporting documents	Compliance	Without invoices, there exists a risk that services contracted have not been rendered resulting in unjustified project expenditures.	Medium	We recommend that Management should include invoice for any service that was render to third party.	Noted Subsequently we will include to all supporting documents.
3	Absence of accounting and reporting system	The organization does not have an accounting system, including a software to enable efficient recording of expenditure and Preparation of financial reports.	Compliance	Without a proper accounting system to capture transactions. There is a risk that transactions may not be properly reported. Leading to misstatement of project expenses. This may also cause delays in reporting, as reporting under the current manual system is highly inefficient	Medium	This still poses a risk of misstatement of the Project expenses. We will recommend that management should implement an accounting Reporting System/software.	HSFAN is still using excel for reporting. The donors were informed about this matter, and they gave their approval on the use of excel for reporting

	Non-payment of taxes and social contribution s on salaries	During our Audit we noted that Taxes and social contributions are not paid to the state.	Compliance	Without payments of these taxes and social contributions to the state, there is a risk of tax penalties from the state for noncompliance, which will be paid from funds meant for executing project activities resulting to losses to the project. Also, the project expenditures are understated by these undeclared taxes and contributions as the net amounts are reported as expenses. HSFAN should comply with fiscal and social	Medium	We recommend HSFAN should comply with fiscal and social regulations	Noted	
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We seize this opportunity to express our appreciation for the co-operation and assistance we received from the project's team and finance team during the course of our audit. We shall be obliged to give further explanations and any assistance you may require in implementing our recommendations. Yours faithfully

Chief Executive Officer

NOTES TO FINANCIAL STATEMENTS 31st December 2023

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND GENERAL INFORMATION

- 1. Organization: The Organization Hope Spring for All Nations (HSFAN) is a not for profit organization based in Buea, incorporated in Cameroon under, article 7 of law no. 90/053 of 19 December 1990 relating to freedom of association. The organization focuses on Empowering the Vulnerable: Children, Youths and Elderly Women/men to Rise above Poverty and Embrace Life's Fullness. United by Hope and Love, We Stand with All Backgrounds in Every Corner, Protecting and Empowering for a Brighter Tomorrow. Our mission is to actively reach out to and uplift the most vulnerable among us—children, youths, the elderly women/men—by providing essential support and resources to overcome poverty. We are committed to fostering an environment of hope and love, where people from all walks of life are empowered to achieve their fullest potential.
- 2. Grants and Subventions: Grants and Subventions are recorded as revenue in the year notifications are received from the donors. These funds support only to the extent of actual expenses incurred in compliance with the donor-imposed restrictions and satisfaction of time restrictions. Funds received in excess or deficit of budget are shown as asset conversion or liability conversion differences respectively in the balance sheet of the accompanying financial statements.
- 3. Income Taxes: The organization is exempt from income taxes under section 162 of the general tax code 2017; provision for income taxes has been made in the accompanying financial statement. The organization is a non-governmental organization.
- 4. ANNEX 1: -Balance sheet as at 31st December, 2023: Account Number 1022- Contributions, is the portion of grants and subventions invested in non-current assets.
- 6. Functional Allocation of Expenses: The costs of providing the various programs and other activities have been detailed on a functional basis in the Expenditures and sources of funds spreadsheet, annex 3 A & B
- 7. Local Currency Translation: The funds are budgeted and expended in XAF BEAC; the functional currency used in the preparation of the annual financial statements for the organization. All balance sheets, income statement and supplementary annexes reported in local currencies at year end have been translated to XAF BEAC using the exchange rate of XAF 550 / USD \$ 1 in effect at date of receipts.

Use of Estimate: The preparation of financial statements in conformity with HSFAN accounting principles accepted in Cameroon and its member states requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Accordingly, if actual results differ from those estimates, exchange gains or losses are recorded thus.

- 8. Contribution in Kind: The organization receives a significant amount of donated time from volunteers to support its programs and operations. Because no objective basis is available to measure the value of such time, no amount has been recorded in the accompanying financial statements for donated time by volunteers.
 - 9. Partnership Ties: HSFAN partners are society opinion leaders, the Government of Cameroon, and other non-governmental institutions. She also works in collaboration with NGO networks within the center region of Cameroon and Africa.
 - 10. Economy Dependency: HSFAN's fund revenue for the year ended 31st December 2023 was derived as follows: 90% from own generated income, 5% from international donors, and 5% as grant awards from foreign supporters. The organization has no reason to believe that the relationship with its donor-organizations will be discontinued in the foreseeable future. However, any interruption of this relationship (i.e., failure to renew the grants or withholding of funds) might possibly affect the organization's ability to finance its operations.

JANET SAMA ALOBWEDE MESANG

